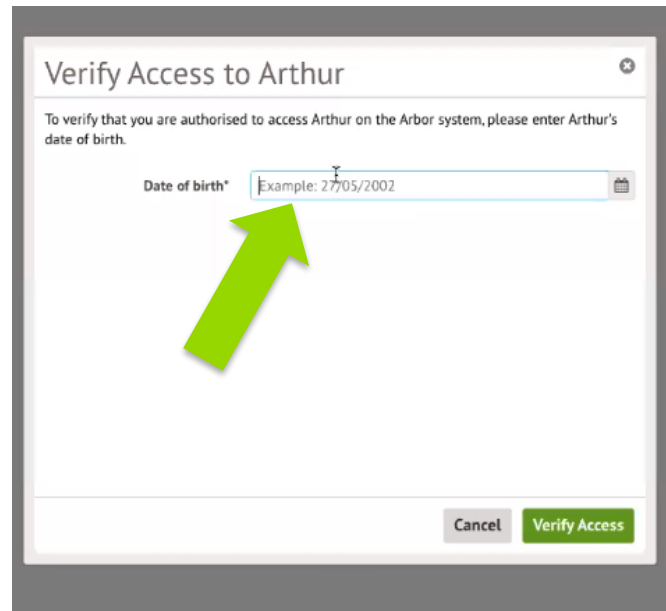


# Verifying your account

---

You will be sent an activation email

Enter your child's Date of Birth to verify the account



Verify Access to Arthur

To verify that you are authorised to access Arthur on the Arbor system, please enter Arthur's date of birth.

Date of birth\*

Cancel Verify Access

# Topping up an account

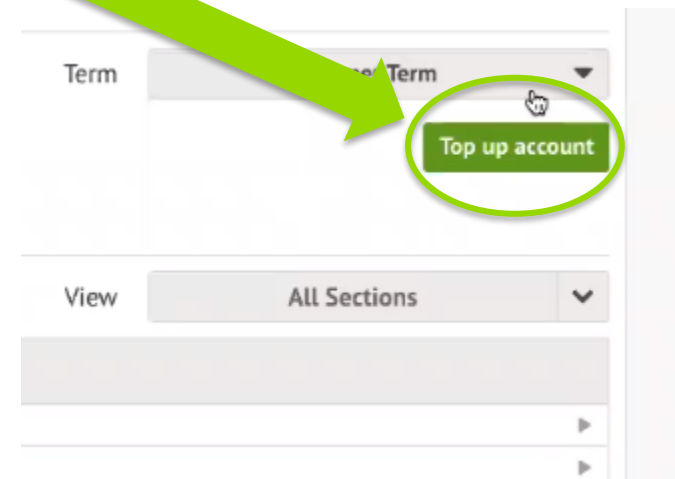
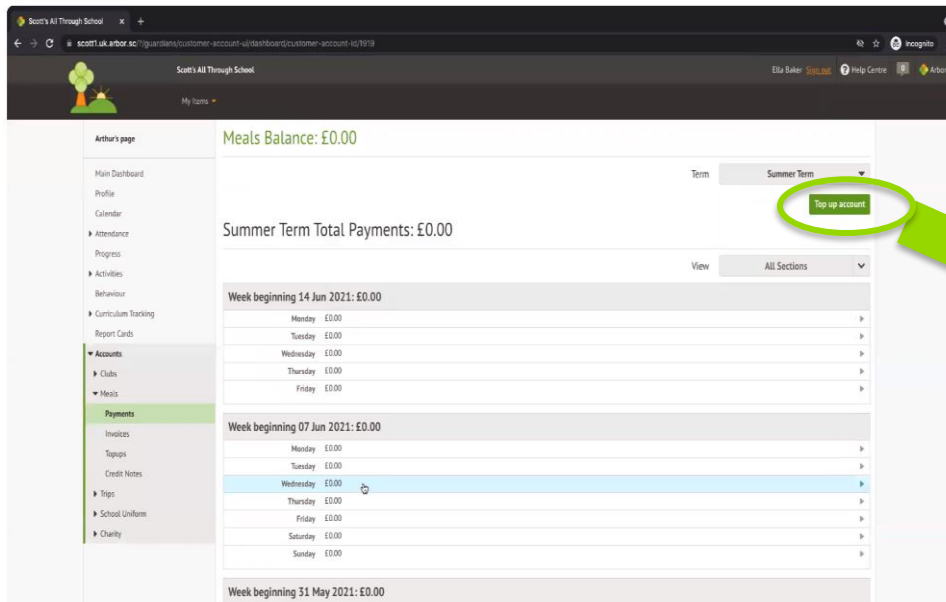
Select the account you would like to top up

The screenshot shows the Scott's All Through School website interface. The main content area is divided into several sections:

- Quick Actions:** Arthur Baker, Form 7XN, View Student Profile, 5 unread messages.
- Notices:** A list of notices regarding lunch requirements and social media consent.
- Statistics:** Attendance (93.6%), House Points (0), Summer Term - Grade Average (38), Negative Behavioural Incidents (2), Behaviour Points (0), Stars (0), Summer Term - 'On Track' Progress (100%), Sanctions (0), Merits (0), Positive Behavioural Incidents (8).
- Guardian Consumption:** No guardian consumption for Arthur Baker.
- Accounts:** A list of accounts with a green circle around it and a green arrow pointing to it. The accounts are:
  - Arthur Baker : Meals (Balance: £0.00)
  - Arthur Baker : School Uniform (Balance: £0.00)
  - Arthur Baker : Charity (Balance: £0.00)
- Activities:** Arthur Baker: Clubs, Arthur Baker: Trips.

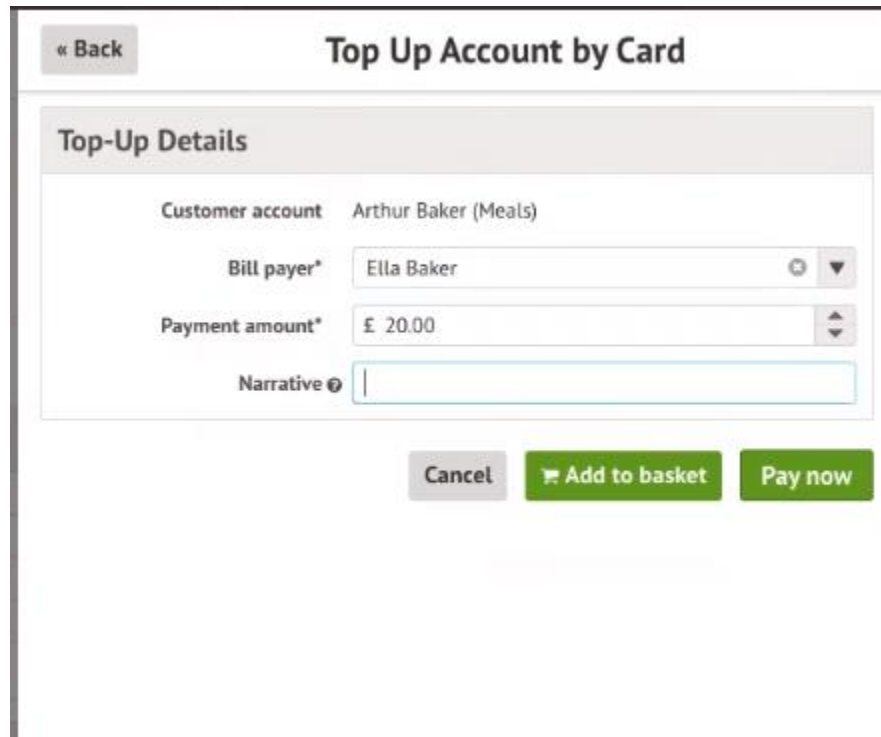
# Topping up an account

Select 'Top up' account



# Topping up an account

Select the 'Bill payer' and the 'Payment amount' you would like to top up



The screenshot shows a web form titled "Top Up Account by Card". At the top left is a "« Back" button. The form is divided into a "Top-Up Details" section. Inside this section, the "Customer account" is set to "Arthur Baker (Meals)". The "Bill payer\*" field is a dropdown menu with "Ella Baker" selected. The "Payment amount\*" field is a dropdown menu with "£ 20.00" selected. Below these is a "Narrative" text input field. At the bottom of the form are three buttons: "Cancel", "Add to basket", and "Pay now".

# Topping up an account

You can either 'Add to basket' to pay for additional accounts at the same time

« Back **Top Up Account by Card**

**Top-Up Details**

Customer account Arthur Baker (Meals)

Bill payer\* Ella Baker

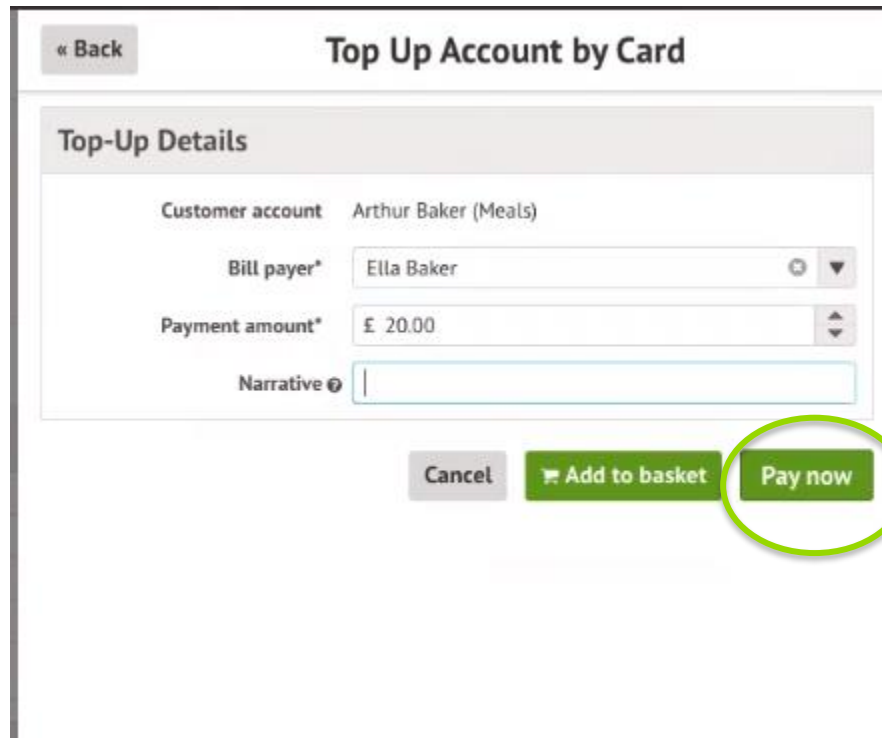
Payment amount\* £ 20.00

Narrative

Cancel **Add to basket** Pay now

# Topping up an account

Or select 'Pay now' to add funds to this account



« Back **Top Up Account by Card**

**Top-Up Details**

Customer account Arthur Baker (Meals)

Bill payer\* Ella Baker

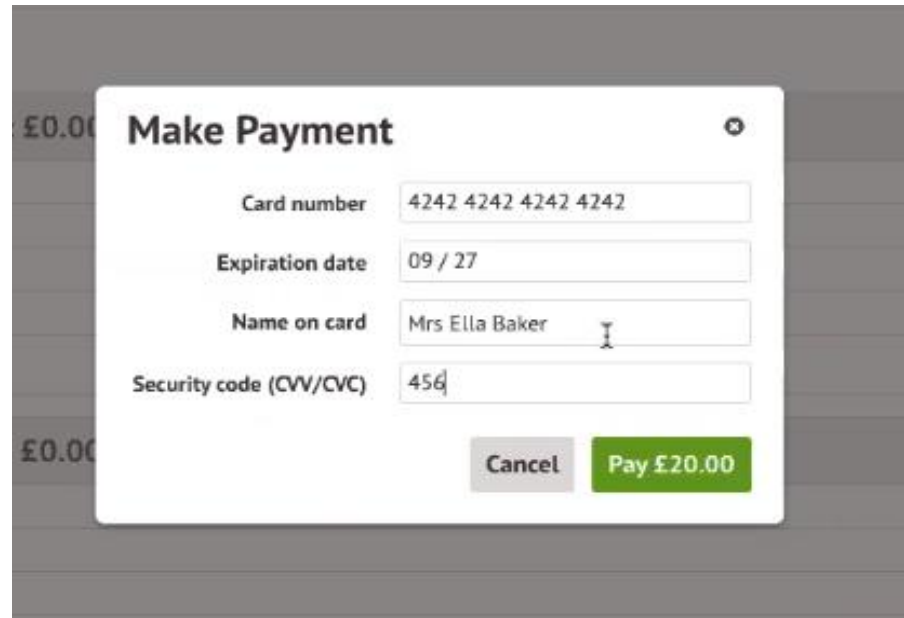
Payment amount\* £ 20.00

Narrative

Cancel Add to basket **Pay now**

# Topping up an account

Enter your card details\* and select 'Pay'



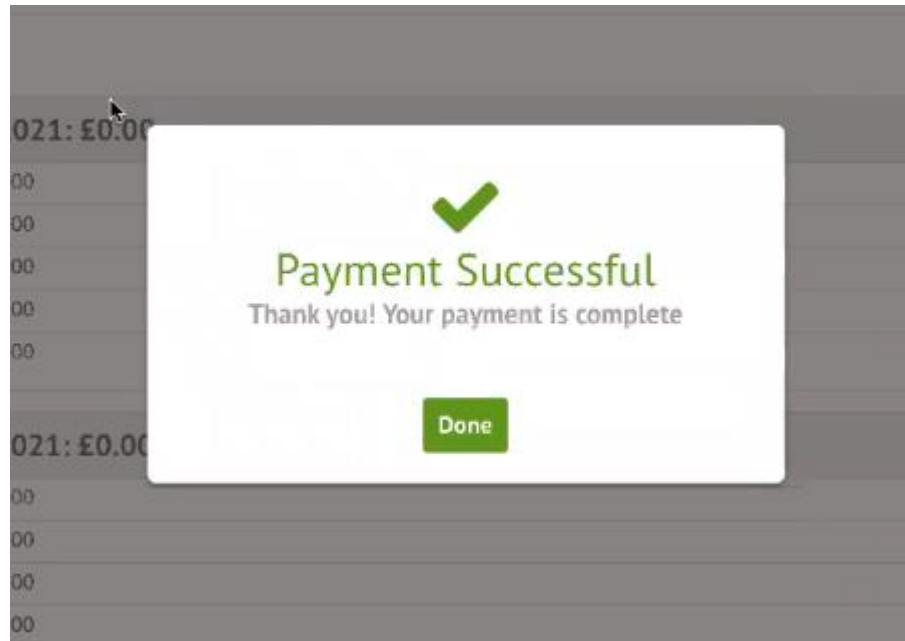
A screenshot of a 'Make Payment' modal form. The form is white with a grey border and is centered on a dark grey background. It contains the following fields and buttons:

- Card number:** 4242 4242 4242 4242
- Expiration date:** 09 / 27
- Name on card:** Mrs Ella Baker
- Security code (CVV/CVC):** 456
- Buttons:** A grey 'Cancel' button and a green 'Pay £20.00' button.

\*Please note that we do not hold details of any cards used to make payments

# Topping up an account

Your payment has been successful!





# Topping up an account

You will be then be able to see your payment has been added to the balance

The screenshot shows a web browser window displaying the parent portal for Scott's All Through School. The page title is "Arthur's page" and the user is logged in as "Ella Baker". The "Meals" section is highlighted in the left-hand navigation menu. A green circle highlights the text "Meals Balance: £20.00" at the top of the page. Below this, the "Summer Term Total Payments: £0.00" is displayed. A "Top up account" button is visible. The page shows a table of weekly meal payments for the Summer Term, with all amounts listed as £0.00.

Week beginning 14 Jun 2021: £0.00	
Monday	£0.00
Tuesday	£0.00
Wednesday	£0.00
Thursday	£0.00
Friday	£0.00

Week beginning 07 Jun 2021: £0.00	
Monday	£0.00
Tuesday	£0.00
Wednesday	£0.00
Thursday	£0.00
Friday	£0.00
Saturday	£0.00
Sunday	£0.00

Week beginning 31 May 2021: £0.00	
-----------------------------------	--

# Support available

---

If you require any support when using your app you can email us on:

**[arborpaymentsupport@limetrust.org](mailto:arborpaymentsupport@limetrust.org)**

You can also call the School office on:

**0208 529 4979**